

The Private Infrastructure Development Group

Request for proposals for research consultancy services: GHG accounts for the PIDG Portfolio

Closing date: 2 November 2018

Proposals to be submitted to joe.shamash@pidg.org

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1. About PIDG

The Private Infrastructure Development Group (PIDG) is a donor-funded organisation that seeks to enable the development of infrastructure in low-income countries that are currently underserved, to bring about inclusive growth and pro-poor development.

PIDG is an umbrella organisation for a number of separate companies, each of which plays a different role in the infrastructure investment ecosystem. All the companies work to mobilise private investment for infrastructure, principally through establishing commercially sustainable projects that do not require on-going subsidies. PIDG companies typically exit projects at or prior to full operation.

- **DevCo** works with governments to help them prepare for public private partnerships.
- **The Emerging Africa Infrastructure Fund (EAIF)** provides long tenor debt funding for large scale projects – usually alongside co-investors – at financial close.
- **GuarantCo** provides guarantees to lenders to support local currency finance for infrastructure projects, promoting domestic infrastructure financing and capital market development. GuarantCo invests in Sub Saharan Africa and South Asia.
- **InfraCo Africa** and **InfraCo Asia** work with early stage developers to identify infrastructure projects, make them bankable and bring them to financial close.
- The **Technical Assistance Facility (TAF)** provides grant funding to support projects being developed in the PIDG portfolio. TAF support enables projects to source technical inputs, provide viability gap funding, and extend development impacts of infrastructure.

2. PIDG Operating Policies

PIDG operating policies apply to all PIDG funded activities. Key policies can be accessed at the PIDG website and include the PIDG Code of Conduct, Complaints Policy and Procedures, Anti-corruption and Integrity Policy and Procedures, Conflicts and Share Dealing Policy and Procedures, Risk Management Policy and Procedures, Procurement Policy and Procedures, among others. The Consultant chosen to provide the services, shall be required to strictly adhere to these policies. <https://www.pidg.org/resource-library/operating-policies-and-procedures>

3. Research objectives

The consultancy assignment will provide PIDG with a working methodology for climate accounting, covering both emissions and emissions avoided in the PIDG portfolio. Following PIDG review and consultation this will lead to a second stage full account of GHG emissions.

4. Scope of work

4.1 Financed emissions

This assignment will focus on the financed emissions of PIDG's portfolio. PIDG's own emissions from operations are not in scope for this assignment and will be considered separately.

4.2 Annual emissions for portfolio under management

PIDG's portfolio under management and new commitments in the year will be accounted for in terms of absolute annual emissions. We would also invite consultant guidance on the allocation of emissions to PIDG based on the proportional share of investment.

We would expect this assignment to cover up to 160 projects across 20 countries in the following sectors: Energy generation, Transport, Telecoms, Water, Urban and Industrial Infrastructure and Agriprocessing.

Two particular elements of PIDG's approach may require additional guidance and consideration within the production of a suitable GHG methodology.

Firstly, PIDG often engages at a very early stage of an infrastructure project cycle (at design and construction phases). A significant proportion of our projects are pre-operational. We therefore require guidance from the selected consultant on suitable approaches to factoring in the predicted emissions of projects that are not yet operational.

Secondly, PIDG Companies frequently seek to exit projects at the earliest viable opportunity, in order to recycle funds and target them towards new projects where PIDG can be additional. We therefore also require guidance on appropriate considerations for exited projects.

4.3 Scope 1 and 2 emissions

We envisage GHG accounting to include both Scope 1 and Scope 2 emissions. We do not expect Scope 3 emissions to be included in calculations, however would welcome guidance from the selected consultant on suitable approaches to considering value chain and other indirect emissions.

4.4 Data

We expect GHG calculations to draw on the following sources, ranked from first to third preference

1. Direct verified GHG data where available
2. Primary client data combined with relevant emissions factors
3. Generic sector and country data where no primary data is available.

At present our expectation is that the majority of calculations for this first accounting exercise will follow options 2 and 3. It is our intention that over time the quality of GHG data improves across the portfolio.

4.5 Alignment with international standards and protocols

The GHG accounting model developed and applied to PIDG should be consistent with international best practice and standards, including the GHG protocol and the IFI harmonized approach for GHG project level accounting,

5. Key deliverables

Stage 1 : Scoping and design

- 5.1 GHG accounting technical paper
- 5.2 Fully costed model for GHG accounting implementation for PIDG review and approval
- 5.3 Workshop with PIDG stakeholders

Stage 2 (contingent on completion and PIDG approval of Phase 1 deliverables)

- 5.4 Full GHG account for PIDG
- 5.5 GHG accounting toolkit for PIDG adoption
- 5.6 Final workshop on GHG accounting and

6. Research activities and milestones

Milestone	Date
Research agency contracted	November 2018
Project inception	November 2018
Stage 1 Complete	December 2018
Stage 2 agreed	December 2018
Stage 2 Complete	January 2019

7. Submission of proposals

8.1 Proposals requirements

- I. An outline of the approach and methodology, commenting on the provisional methodology included in this RfP
- II. Confirmation of delivery in line with the above timetable
- III. Budget including consultant fees and estimated expenses. All fees are to be stated in US Dollars. Fees must be flat with a clear indication of VAT and any other applicable taxes.
- IV. Consultants should provide CVs of proposed team members and examples of any relevant recent projects as evidence of consultant ability to meet the requirements set out in this RfP.

8.2. Additional information

- I. Language of assignment: The proposals and all deliverables that are part of the assignment must be implemented and written in English.
- II. Clarifications may be sought from: joe.shamash@pidg.org
- III. Proposals must be submitted electronically to this email: joe.shamash@pidg.org no later than 12:00 noon (GMT) on 2 November 2018. Only electronic submissions are required.
- IV. The assignment is expected to commence within one week of finalising the contract terms.
- V. PIDG reserves the right to select the appropriate service provider(s) based on its requirements. The decision of the evaluation panel will be final.
- VI. Proposals will be evaluated on value for money, consultant capability and track record, and overall quality of the proposal.
- VII. Consultants are requested to hold their proposal valid for 90 days from the date of submission without change to the personnel proposed for the assignment and proposed price. PIDG will make its best effort to select a consulting firm within this period.